

Name of Nonprofit: *Sample Nonprofit Organization***Statement of Functional Expenses**For the Year\* Ended December 31, 2022\*\*

\*Insert the time period such as month, quarter, year, 5 weeks, etc.

\*\*Insert the ending date of the period covered such as June 30, 2022 or December 31, 2022, etc.

	Program Expenses			Supporting Expenses		Total Expenses
	Program #1: <u>Training Workshops</u>	Program #2: <u>Individual Tutoring</u>	Program #3: _____	Management & General	Fundraising	
Salaries and fringe benefits	\$ 12,900.00	\$ 6,200.00	\$ -	\$ 23,000.00	\$ 5,950.00	\$ 48,050.00
Professional and consultants	-	-	-	3,000.00	1,200.00	4,200.00
Seminars and travel	1,500.00	300.00	-	1,800.00	800.00	4,400.00
Rent and utilities	8,000.00	4,000.00	-	6,000.00	1,200.00	19,200.00
Printing and publications	1,600.00	475.00	-	1,200.00	4,200.00	7,475.00
Postage and supplies	1,300.00	590.14	-	1,100.00	1,800.00	4,790.14
Maintenance	613.96	300.00	-	600.00	-	1,513.96
<u>Membership dues</u>	-	-	-	500.00	-	500.00
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Depreciation	200.00	-	-	800.00	-	1,000.00
Interest	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 26,113.96</b>	<b>\$ 11,865.14</b>	<b>\$ -</b>	<b>\$ 38,000.00</b>	<b>\$ 15,150.00</b>	<b>\$ 91,129.10</b>

The grand total of the expenses above should agree to the total expenses reported on the Statement of Activities.

All nonprofits are now required to prepare the Statement of Functional Expenses.

The notes to the financial statements are an integral part of the Statement of Functional Expenses.